

THE COMPANY'S DATA PROTECTION SYSTEM

The Company's targets

To protect systems and data

To make behaviours compliant

To strengthen relationships

Data Protection Officer (DPO)

Although not required by law to do so, our Company has decided to appoint a Data Protection Officer (DPO).

This new figure, who is provided for in the new General Data Protection Regulation (GDPR), will be supporting the Company Management with the process of adjustment to and compliance with the new obligations on data protection.

The GDPR Manual

The Company, following the entry into force of the GDPR, has carried out an in-depth revision of its policy on data protection.

In order to be compliant with the new Regulation, we have adopted the **GDPR Manual**, i.e. the main tool to be used in order to handle the system of protection of any personal as well as design and process data that our customers provide us with.

In order to strengthen our relationships of mutual trust, we hereby intend to share our choices on data protection.

Organisational model and compliance of behaviours

- We handle any personal and corporate data in compliance with the policies and by means of the tools specified in our GDPR Manual.
- Every employee/collaborator is charged - in a documented way - with the processing of personal and corporate data through a special Letter of Assignment (AL03).
- The Company has drawn up special **instructions on the processing of personal data** and critical corporate data (AL06).